

THE ADDICTIONS NURSING
CERTIFICATION BOARD

CARN CERTIFICATION



CANDIDATE
HANDBOOK &
APPLICATION

Revised 7/2018

ABOUT CARN EXAMINATION

The CARN Certification examination is based on a Role Delineation Study (RDS), also known as a practice analysis, which was completed in 2012. The purpose of that study was to identify the content specifications based on survey responses of addictions nurses and advanced practice nurses, as interpreted by a panel of subject matter experts. An executive summary of this study is available at www.intnsa.org. The RDS resulted in the detailed Content Outlines (see pages 8-11). The test consists of 145 questions that match the test blueprint. About 25 of the questions are new experimental or “pilot” questions that are not scored. Pilot testing of new questions allows for the evaluation of questions to determine if they are valid before they become scored questions.

BIAS/SENSITIVITY

To avoid bias and ensure sensitivity, individual items and the test as a whole are reviewed at several stages of test development for inappropriate references to gender, race, ethnicity, religion, disability or linguistic ability.

NONDISCRIMINATION POLICY

No individual shall be excluded from the opportunity to participate in the ANCB certification program on the basis of race, ethnicity, national origin, religion, marital status, gender, sexual orientation, gender identity, age, or disability.

ABOUT THE ADDICTIONS NURSING CERTIFICATION BOARD

The Addictions Nursing Certification Board (ANCB) was established in 1989 for the purpose of promoting the highest standards of addictions nursing practice through development, implementation, and coordination of all aspects of certification for addictions nurses. Certification attests to attainment of specialized knowledge beyond the basic nursing credential. Certification serves to maintain and to promote quality nursing care by providing a mechanism for nurses to demonstrate their proficiency in a nursing specialty area. It documents that special knowledge has been achieved, elevates the standards of addictions nursing practice, and provides for expanded career

opportunities and advancement within the specialty of addictions nursing. Thus, certification benefits the nurse, the profession of nursing, and the public. The member organization for ANCB is the International Nurses Society on Addictions (IntNSA). IntNSA membership provides many benefits including reduced rates for their educational conference and paid subscription to the Journal of Addictions Nursing. For membership information, please visit <http://www.intnsa.org> or call 205-823-6106 or request an application at intnsa@intnsa.org.

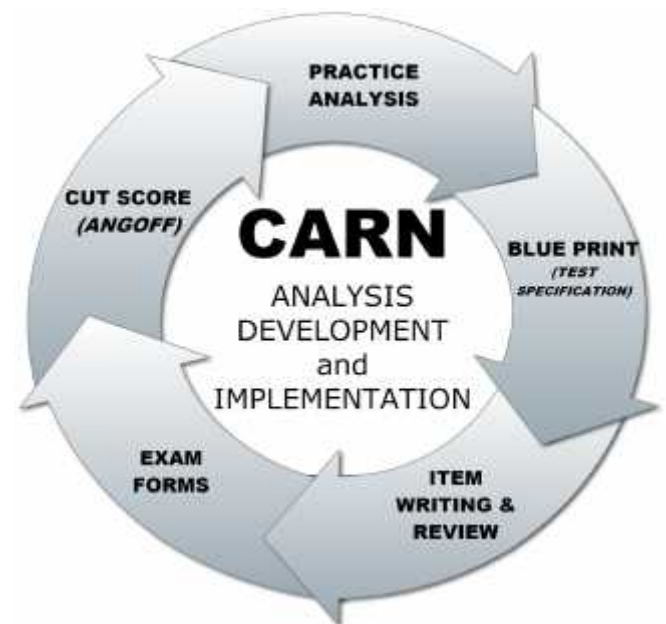
STATEMENT OF MISSION, VISION, AND PURPOSE

The mission of ANCB is to establish an addictions nursing specialty certification as the standard of excellence by which all stakeholders recognize quality addictions nursing.

The vision of ANCB is: Recognizing the pervasiveness of addictions; certification in addictions nursing will be sought after by nurses across all settings and patient populations.

The purpose of ANCB is to provide a mechanism for certification of a quality specialty nursing certification program for addiction nursing.

CARN DEVELOPMENT AND IMPLEMENTATION



PRACTICE ANALYSIS SURVEY

The content of the CARN examination is based on a practice analysis survey of nurses from around the country who specialize in addictions. The purpose of this survey is to identify key tasks/activities performed in treating those with substance use disorders. Each question on the test is directly linked to the tasks/activities in the practice analysis survey. A national task force is formed to plan the survey's content. Following data collection, the task force reviews the survey's results and makes recommendations for the CARN exam specifications. This process is performed every five years to ensure that the test always reflects the current practice and is kept up to date.

TEST COMMITTEE

The group that oversees CARN exam development is the CARN Test Development Committee, which is made up of nurses with expertise in addictions nursing. Item writers, who themselves are certified addictions nurses, are brought together from a variety of geographic and practice settings to assist the committee in writing test questions (or "items") that meet the CARN blueprint requirements. Nurses who are invited for item writing and nurses who form the test committee are considered "content experts" concerning the knowledge and skills needed in addictions nursing for safe practice. The test committee meets in person at least once a year to review, evaluate, and write test questions. To be certain that the test content is accurate, all questions are supported, using the most recent Core Curriculum for Addictions Nurses and/or other references, including American Psychiatric Association, Center for Substance Abuse Treatment, National Council of State Boards of Nursing and National Institute on Drug Abuse.

ANGOFF PROCEDURE

The passing score is determined by a panel of subject matter experts (SMEs). These experts are comprised of both experienced and newly certified nurses who specialize in addictions. This group performs a standard setting procedure ("The Angoff Procedure) in which the test is reviewed to evaluate if it demonstrates what is required to assess individuals who have an acceptable level of knowledge and skill in the practice. Each test question is reviewed to determine its level of difficulty. The exam's overall level of difficulty is determined by SMEs. Therefore, each candidate's test score is measured against a predetermined

standard, not against the performance of other test takers. A score of about 75% correct is required to pass the CARN examination.

PILOT QUESTIONS

The test consists of 145 questions that match the test blueprint. About 25 of the questions are new experimental or "pilot" questions that are not scored. Pilot testing of new questions allows for the evaluation of questions to determine if they are valid before they become scored questions.

ELIGIBILITY CRITERIA - CARN

To be determined eligible to participate in the certification examination for addictions nursing, candidates must meet the following requirements:

1. RN LICENSE:

You must provide evidence that you hold a current, full, and unrestricted license* as a registered nurse (RN) in the United States, its territories or Canada. If licensed in more than one jurisdiction, the candidate must hold full and unrestricted licenses in all jurisdictions where they practice. Non-US or Canadian nurses who meet eligibility criteria are also invited to apply for the CARN examination, but must submit evidence of equivalent licensure as an RN.

***ALTERNATIVE TO DISCIPLINE POLICY: ANCB recognizes the positive impact nurses in recovery bring to the specialty of addiction nursing. Alternative to Treatment Program Involvement:**

- 1. If a license is surrendered or if the nurse has violated the agreement, the applicant will be found ineligible to sit for the exam.**
 - 2. If the nurse has a license with restrictions and is currently in a monitoring program, a letter from the monitoring program will be required before the applicant may sit for the exam. The monitoring program letter will need to support that the license is active, the applicant is complying with his/her agreement and that the monitoring program supports the applicant sitting for the exam.**
 - 3. Each applicant will be expected to abide by their state nurse practice act and the laws of their state regarding the alternative to discipline programs.**
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2. CLINICAL EXPERIENCE:

The applicant must complete documentation (enclosed) verifying a minimum of 2000 hours (one year) of nursing experience related to addictions as an RN in a staff, administrative, teaching, private practice, consultation, counseling, or research

capacity. These hours are only valid if they have been accrued within three (3) years of your application submission. This information must be detailed on the enclosed application and signed by a direct supervisor as verification.

3. CONTINUING EDUCATION CONTACT HOURS:

You need a total of thirty (30) hours of continuing education. These hours are only valid if they are related to addictions nursing, and have been acquired within three (3) years of your application submission. Your contact hour must be detailed on the provided application page. To reduce paper, you need not submit contact hour certificates with your application submission. However, contact hour certificates must be made available if requested by the testing agency or certification board.

TESTING AGENCY

The Center for Nursing Education and Testing, Inc. (C-NET) was chosen by the ANCB to provide testing and evaluation services to meet addiction nursing's assessment needs. C-NET staff members have extensive experience in the development and administration of certification and licensure examinations for nurses.

4. GOVERNMENT ISSUED PHOTO ID:

For the purposes of test security, a photocopy of the candidate's government issued photo ID is required. The name on the candidate's application must match the name on the candidate's government issued photo ID. Temporary and expired identification are unacceptable.

INQUIRIES AND SUBMISSIONS

The CARN application and required documentation (As well as all questions and requests for information about certification) should be directed to:

C-NET
35 Journal Square, Suite 901
Jersey City, NJ 07306
info@cnetnurse.com
www.cnetnurse.com
800-463-0786, ext. 11

A completed application and appropriate fee must be submitted before an examination permit can be approved by C-NET. It must be determined that the

name provided on any and all supporting documentation (i.e., RN license, verification forms, etc.) belongs to the applicant. If this is not evident, you must include proof of a legal name change when submitting an application.

APPLICATION PROCESSING TIME

Testing for the CARN is year-round, and there are no deadlines for the submission of examination applications. Normal processing time for a CARN application is approximately four weeks from the time the application is received by C-NET. C-NET is not responsible for US Postal Service delays. If the applicant has not received the examination permit within four weeks of the application postmark (or submission) date, the applicant is responsible for informing C-NET immediately by emailing info@cnetnurse.com.

INCOMPLETE STATUS

Be advised: Applications submitted with missing or incorrect information shall be subject to an **Incomplete Application Fee**. If an application is incomplete, a status letter will be issued to the applicant by mail. The status letter will explain why a fee was incurred, and include instructions on how to clear the incomplete status [See "Examination Fees"].

EXAM REGISTRATION

Once C-NET has cleared the application and verified that the candidate has met the required prerequisites, the candidate will automatically be registered for an exam and sent an electronic examination permit by email. The permit will include a unique applicant ID number and a link to schedule the examination online at the computer-based testing location of choice.

EXAM CONFIRMATION

After the candidate schedules, a second email will be sent as confirmation. It is the responsibility of the candidate to immediately verify that the information on the confirmation email is correct. If the candidate believes the information on the confirmation email is in error, the candidate must contact the testing

agency to reschedule [See “**Reschedule Requests**”].

ELECTRONIC EXAMINATION PERMIT

Physical (paper) examination permits are no longer required to enter computer-based exam sites, however, **candidates will not be admitted to the examination without a current, valid government issued photo ID** (e.g., candidate’s driver’s license). The name appearing on the applicant’s photo identification card must exactly match the name appearing on the candidate’s electronic examination permit. Be advised, for reasons involving test security, temporary government issued photo IDs will not be accepted.

TESTING WINDOW (90-DAYS)

The examination permit will remain active for a period of 90 days. The candidate must test within the 90-day period indicated in the registration confirmation email (or current examination permit). If the applicant does not test by the end of the 90-day period, the testing registration will expire along with application and certification fee. The applicant must then submit a new application and fee before being allowed to test.

TAKING THE EXAMINATION

The CARN exam is offered in the computer-based testing (CBT) format. The certification examinations are multiple-choice tests. It is important to read each question carefully and choose the one answer that you think answers the question correctly. There is no penalty for guessing, so an educated guess is appropriate if you are unsure of the answer. Three (3) hours are allotted to complete the examination.

Reference books, notes, or other study materials may not be brought into the examination room. Examination questions do not include calculations that require a calculator. Personal belongings must be placed away from the examinee’s immediate testing area. All cell phones, pagers, and other communication devices must be turned off and put away.

INAPPROPRIATE BEHAVIOR DURING THE EXAMINATION

The performance of all examinees will be monitored. Any examinee who gives or receives assistance, or otherwise engages in dishonest or improper behavior during the examination, may be required to cease taking the examination and leave the examination site. The examination manager will notify the C-NET office of any inappropriate behavior. The C-NET personnel will then notify ANCB. After reviewing a reported incident, the ANCB will determine whether there is reason to allow the individual to retake the examination, refuse to release test results, or revoke the individual’s eligibility to sit for future examinations. Any individual who removes or attempts to remove materials from the examination site, or who discloses, reproduces, distributes, or otherwise misuses a test question from a certification examination, may face legal action.

RESCHEDULE REQUESTS

To reschedule an examination, the candidate must contact testing agency using the number on their permit (or electronic registration) no less than 48 hours prior to the scheduled examination. Reschedule requests made less than 48 hours prior to the scheduled examination will not be accepted, and the applicant must either test as scheduled or be considered a ‘no-show.’ Applicants may clear their ‘no-show’ status by contacting C-NET in writing before the close of their 30-day testing window. A fee will apply.

SPECIAL PERMIT EXTENSION

C-NET will grant a Special Permit Extension to eligible applicants who require a new 90-day window. Only one Special Permit Extension will be granted per application and the permit extension will only allow for testing in the CBT format. Applicants requesting a Special Permit Extension must contact C-NET in writing before the close of their current 90-day testing window. A Special Permit Extension Fee will apply.

DISABILITY ACCOMMODATIONS

In accordance with the Americans with Disabilities Act (ADA), the testing agency C-NET will provide reasonable accommodation for any applicant having documentation of a diagnosed disability. If you wish to make such arrangements, you must notify C-NET

in writing by emailing info@cnetnurse.com prior to submitting an application. C-NET will provide you with forms to complete and instructions on how to proceed with your request.

REFUND, TRANSFER AND WITHDRAWAL POLICIES

After an individual's eligibility has been confirmed, applications may not be withdrawn or transferred. Likewise, all examination fees are non-refundable and non-transferable. Written refund requests will be accepted by C-NET either up to four (4) weeks after the application postmark date (or date received), or prior to the date the examination permit is issued (whichever comes first). The written request must be submitted by the purchaser and must include the applicant's full name, the last four digits of the social security number, and the name of the exam being cancelled or the request will not be considered. All refunds are issued minus the application processing fee and any other non-refundable fees. Non-refundable fees include:

- 1) Application Processing Fee.....\$50
- 2) Incomplete Application Fee (if any).....\$50
- 3) Incurred Bank Fee (if any).....\$35

Refund requests received after the deadline will not be considered and any funds received after the deadline shall become **non-refundable and non-transferable**.

EXAM RESULTS AND NOTIFICATION

Scores will be available immediately upon completion of the examination.

- A total score will be provided for examinees who successfully pass the examination.
- To receive a passing score, 75% of the CARN test items must be answered correctly.
- A total score and subscores in all the major test areas of concentration will be provided for examinees who do not pass the examination.

CONFIDENTIALITY

To insure the security of the examination, the test materials are confidential and will not be released to any person or agency. An applicant's individual test results will be released only upon the applicant's written request.

IF YOU PASS THE EXAMINATION

If you pass the examination, you will receive a certificate attesting to the attainment of certification and will be able to use the designation "CARN" to indicate certification status. Certification is awarded for a period of four (4) years, contingent upon maintenance of full and unrestricted license as an RN.

IF YOU DO NOT PASS THE EXAMINATION

Candidates who wish to retake the examination must reapply, repeating the original process. This means there will be at least a 30 day delay before you will be able to reschedule into a new exam [See Application Processing Time"]. Currently there is no limited to the number of times you may test (unless otherwise instructed by the board).

DUPLICATE SCORE REPORT

You may purchase additional copies of your results at a cost of \$25.00 per copy. Requests must be submitted to C-NET. The request must include your name, mailing address, telephone number, date of the examination, and examination taken. Submit this information with the required fee, payable to C-NET in the form of a check, money order, or cashier's check. Duplicate score reports will be mailed within approximately two weeks after receipt of the request and fee. Requests must be submitted within one (1) year of your examination to be processed.

EXAMINATION FEES

Examination fees are posted on the enclosed application and may be subject to change by the ANCB. Members of IntNSA who are eligible for certification may apply at a reduced fee. Membership to IntNSA must be current through the date of the examination to be eligible for the reduced fee. If you do not wish to receive the membership you may choose the "Non-Member". For more information on membership benefits visit www.intnsa.org.

CARN & CERTIFICATION FEE:

Member.....	\$250
Non-Member.....	\$300

PENALTY FEE (If incurred)

Incomplete Application Fee..... \$50
Bank Fee..... \$35

ANCB
c/o C-NET
35 Journal Square, Suite 901
Jersey City, NJ 07306

APPEALS

The appeal procedure is available to an applicant who has been denied examination for certification for CARN or CARN-AP, denial of recertification for CARN or CARN-AP, failed the examination or had his/her certification revoked. It may be appealed on the grounds that the ANCB did not properly apply specified certification eligibility criteria or the decision was based on a factual error that affected the outcome. Any request to contest the adverse decision must go through reconsideration prior to appeal. Applicants cannot appeal (1) if they do not meet the eligibility requirements, (2) actions taken by the content experts in setting a passing score; (3) actions taken against an individual's certification status because of a lack of valid registered nurse license, unless proof of licensure is submitted with a request for consideration or appeal; (4) establishment of an eligibility requirement; (5) individual test items; and (6) test content validity.

Procedure for Appeal

An appeal to contest the adverse decision must be submitted in writing within 30 business days following the postmark date on the envelope in which the applicant was notified of the adverse decision. The appeal must contain the envelope from ANCB showing the postmark date of the adverse decision.

1. The appeal should state specific reasons why the individual feels entitled to certification. The appeal shall set forth any new or additional information to be considered.
2. The appeal must be sent to the ANCB President by certified mail with return receipt requests to:

Appeals by overnight courier service (e.g. FedEx), facsimile or email are not accepted.

3. The appeal should include a mailing address and email address where Appellant can receive communication regarding the appeal.

CERTIFICATION RENEWAL PROGRAM

Certification is awarded for a period of four (4) years, contingent upon maintenance of full and unrestricted license as an RN.

The certified nurse will be able to renew certification status by:

- a. meeting stated eligibility requirements for certification.
- b. submitting completed application form for recertification and payment of all applicable fees
- c. meeting ONE of the following requirements:
 1. successfully passing the certification examination.
 2. meeting stated continuing education requirements and/or other options for recertification such as, volunteer services, formal course work, publications or presentation.

It is the responsibility of the applicant to notify ANCB and C-NET of any address changes so that renewal notices are sent to the correct address and to contact ANCB if the renewal notice is not received. Failure to receive the renewal notice does not relieve the CARN of the responsibility to apply for certification renewal. Questions related to the certification program, including questions about recertification procedures, should be directed to



ANCB at the following address:

ANCB
c/o C-NET
35 Journal Square, Suite 901
Jersey City, NJ 07306
info@cnetnurse.com
www.cnetnurse.com
800-463-0786 x 11

RECOGNITION OF CONTINUED ACCOMPLISHMENT

Recertification in addictions nursing through ANCB programs of Certified Addictions Registered Nurse (CARN) identifies formal recognition of continued accomplishment and demonstration of a unique body of knowledge necessary for practice in addictions nursing. ANCB awards recertification of CARN credential to recognize nurses who demonstrate attainment through maintaining licensure, continuing evidence-based knowledge through education, practice, and skills. Recertification benefits the individual, the family, the nurse, the profession of nursing, and the public.

CARN CONTENT OUTLINE

	# of Items		# of Items
1. Assessment	28		
A. Basic assessment considerations		C. <i>Initiate and interpret diagnostic tests and procedures relevant to the patient's current status</i>	
1. Base assessment techniques on theory, research and best practices		1. Evaluate physiological consequences of substance use	
2. Assess the effect of interactions among individuals, family, community, and social systems on health and illness		2. Utilize screening tools to assess alcohol use	
3. Record patients' health and psychosocial histories		3. Utilize screening tools to assess drug use	
4. Record comprehensive drug and alcohol use history		4. Differentiate symptoms related to psychiatric disorders from those related to substance abuse	
5. Record physical assessment results, diagnoses, treatment plans, prescriptions, or outcomes		5. Differentiate symptoms related to medical conditions from those related to substance abuse	
6. Explore relationship of substance use to the functioning of the family		6. Utilize standardized instruments for assessment and evaluation	
7. Identify personal risk and protective factors for the patient		2. Diagnosis	12
8. Identify family risk and protective factors for the patient		A. <i>Base diagnoses on criteria consistent with accepted classifications</i>	
9. Identify cultural risk and protective factors for the patient		B. <i>Derive and prioritize nursing diagnoses from the assessment data using complex clinical reasoning</i>	
10. Identify environmental risk and protective factors for the patient		C. <i>Actual diagnosis</i>	
11. Identify risk and protective factors related to spirituality for the patient		D. <i>Risk diagnosis</i>	
12. Identify the adverse consequences (e.g., legal, relationship, occupational, physical) of alcohol and drug use for the patient		E. <i>Health promotion diagnosis</i>	
13. Validate information with patient, other healthcare professionals and/or significant others		3. Identifying Outcomes	14
B. <i>Observe, interview, and assess patients to identify care needs</i>		A. <i>Identify expected outcomes that incorporate scientific evidence and are achievable through implementation of evidence-based practices</i>	
1. Assess degree of risk for alcohol or drug misuse		B. <i>Identify expected outcomes that incorporate cost and clinical effectiveness, patient satisfaction, and continuity and consistency among providers</i>	
2. Assess degree of risk for relapse		C. <i>Modify plan of care based on changes in patient's healthcare status</i>	
3. Assess degree of intoxication for alcohol use by visualization or field sobriety testing methods		D. <i>Account for the entire wellness-addictions continuum</i>	
4. Assess degree of intoxication for drugs of abuse		E. <i>Differentiate outcomes that require care process interventions from those that require system-level interventions</i>	
5. Assess stage of withdrawal for alcohol use		F. <i>Identify assessment strategies, diagnostic strategies, and therapeutic interventions that reflect current evidence, including data, research, literature, and expert clinical knowledge</i>	
6. Assess stage of withdrawal for drugs of abuse		G. <i>Identify with consideration of the patient's age, ethnicity and socioeconomic and environmental circumstances</i>	
7. Assess factors that affect pain management in the patient with addiction		4. Planning of Care	20
8. Identify behavioral effects of alcohol use		A. <i>Collaborate with multidisciplinary team in developing treatment plan</i>	
9. Identify behavioral effects of drug use		B. <i>Tailor treatment plan to accommodate patients' health needs, beliefs, and practices</i>	
10. Recognize early signs and symptoms of alcohol abuse		C. <i>Include specific interventions with measurable treatment goals rooted in evidence-based practice</i>	
11. Recognize early signs and symptoms of drug abuse		D. <i>Engage the patient and family in the development of the treatment plan</i>	
12. Recognize acute/chronic effects of alcohol use		E. <i>Integrate gender differences in the development of the treatment plan</i>	
13. Recognize acute/chronic effects of drug use			
14. Recognize acute/chronic effects of nicotine			
15. Identify behavioral effects of impulse control disorders			
16. Identify associated behaviors of eating disorders			
17. Assess patient's readiness for behavioral change			
18. Assess patient's health literacy			

	# of Items		# of Items
F. <i>Integrate ethnic differences in the development of the treatment plan</i>		health information programs	
G. <i>Integrate cultural differences in the development of the treatment plan</i>		11. Design health information and patient education appropriate to the patient's developmental level	
H. <i>Present plan to patient in understandable terms</i>		12. Design health information and patient education appropriate to the patient's readiness to learn	
I. <i>Integrate patient's readiness for behavioral change in the development of the treatment plan</i>		13. Design health information and patient education appropriate to the patient's cultural values and beliefs	
J. <i>Integrate identified risk and protective factors for the patient and family into the development of the treatment plan</i>		14. Evaluate health information resources (e.g., print materials, web sites) in the area of practice for accuracy, readability, and comprehensibility to help patients access quality health information	
K. <i>Integrate acute and chronic pain management in the treatment plan</i>		15. Provide anticipatory guidance to individuals, families, groups, and communities to promote health and prevent or reduce the risk of health problems	
5. Implementation of Care	36	D. <i>Provide evidence based education related to:</i>	
A. <i>Principles of nursing implementation</i>		1. Substance use disorders across life span	
1. Use systems, organizations, and community resources to implement the plan		2. Alcohol use	
2. Use continuous quality improvement principles to improve patient outcomes		3. Drug abuse	
3. Collaborate with nursing and other colleagues to implement the plan		4. Nicotine use	
4. Utilize best practices in implementation of the plan		5. Process addictions	
5. Promote a safe environment for implementation of the plan		E. <i>Provide evidence based education about:</i>	
6. Use therapeutic communication skills to improve patient outcomes		1. The risks of alcohol use in pregnancy	
7. Use patient-centered care principles to improve patient outcomes		2. The risks of nicotine use in pregnancy	
B. <i>Coordination of care</i>		3. The risks of drug use during pregnancy	
1. Provide care with consideration of patient's needs and desired outcomes		4. The risks of eating disorders in pregnancy	
2. Collaborate with healthcare team to monitor health conditions of patients		5. Risky health behaviors	
3. Lead the coordination of integrated patient care services		6. Proper nutrition	
C. <i>Health teaching and health promotion</i>		7. The importance of regular exercise	
1. Advocate on behalf of the patient/family		8. The biological consequences of substance use	
2. Educate patients and family members about co-occurring mental health, physical health, and addiction disorders		9. The psychosocial consequences of substance use	
3. Educate patients and family members about preventive health measures and self care		F. <i>Consultation</i>	
4. Educate patients and family members about expected effects and potential side effects of medications		1. Facilitate the effectiveness of a consultation by involving the patient and significant others in decision-making	
5. Educate patients and family members about relapse prevention		2. Base consultation on mutual respect and defined role responsibility	
6. Utilize motivational enhancement strategies to promote behavioral change		G. <i>Treatment</i>	
7. Utilize brief interventions to promote behavioral change		1. Ensure safe detox	
8. Utilize evidence-based literature to educate patient and family about the neurobiological basis of addictions		2. Offer emotional support to patient	
9. Employ learning theory models when designing health information programs		3. Provide specialized direct and indirect care to inpatients and outpatients	
10. Employ behavioral change theories when designing		4. Offer counseling regarding changes in behavior and thinking	
		5. Offer one-to-one counseling for the patient and family	
		6. Establish boundaries in treatment with patients	
		7. Administer medication for management of alcohol withdrawal symptoms	
		8. Administer medication for management of drug withdrawal symptoms	
		9. Administer medications to reduce cravings from alcohol	
		10. Monitor patient's response to medications for management of alcohol withdrawal symptoms	

# of Items	# of Items
<ul style="list-style-type: none"> 11. Monitor patient’s response to medications for management of drug withdrawal symptoms 12. Monitor patient’s response to medications to reduce cravings from alcohol 13. Initiate treatment based on vital signs and/or laboratory results for patients with substance use disorders 14. Manage symptoms of concurrent psychiatric disorders in patients with substance use disorders 15. Follow evidence-based protocols to treat patients with addictions 16. Evaluate therapeutic and potential adverse effects of pharmacological treatments 17. Evaluate therapeutic and potential adverse effects of non-pharmacological treatments 	<p><i>I. Referral</i></p> <ul style="list-style-type: none"> 1. Ensure continuity of care when making referrals to other levels of care 2. Refer patients to specific care providers for additional care based upon patient needs with consideration for benefits and costs 3. Maintain confidential information in accordance with legal standards
6. Evaluation of Care	10
<p><i>H. Psychotherapy and complementary therapy</i></p> <ul style="list-style-type: none"> 1. Base therapeutic modalities on needs of the patient 2. Base therapeutic modalities on current theory, research and best practices 3. Utilize cognitive behavioral strategies to improve patient outcomes 	<ul style="list-style-type: none"> <i>A. Evaluate patient’s and family’s response to interventions</i> <i>B. Revise diagnoses and plan of care as needed</i> <i>C. Ensure ongoing evaluation involving other care providers</i>
	Total 120

SAMPLE ITEMS

The following items are intended to illustrate the format and style for the examination, which is similar for the CARN and the CARN-AP examinations. Specific content will differ for the two examinations. ANCB subject matter experts approve all items as corresponding to the detailed content outline as being appropriate for the respective examination. Some items may be presented as a situational set, in which a scenario is provided, followed by several items pertaining to the scenario.

1. A patient has been on a detoxification unit for alcoholism and occasional use of marijuana and cocaine. He is now in small group therapy sessions led by a nurse. On his second meeting, he fidgets in his seat and finally says, "I'm having difficulty sitting still. Am I bothering some of you who are here? Maybe I should stop coming to these meetings." Which of these actions in response to this patient would be appropriate?
 - A. Encourage him to share his problem with the group members and ask for their help.
 - B. Recognize that this is manipulative behavior and encourage him to remain in the group.
 - C. Remove him from the group and further assess his needs.
 - D. Tell him not to concern himself about the group members and to continue in the group.

Correct response – A

2. A 50-year-old is admitted to the detoxification unit for heavy drinking. Orders include oxazepam (Serax) 10mg every 6 hours prn and diphenhydramine hydrochloride (Benadryl) 50 mg every 6 hours prn. During the nurse's initial assessment, which of these questions should take priority?
 - A. "Have you been taking any over-the-counter medication?"
 - B. "Have you ever had a withdrawal seizure?"
 - C. "When did you have your last drink?"
 - D. "What has been your usual daily alcohol consumption?"

Correct response – C

3. Mr. Bruce Mann, who is on the chemical dependency unit, tells the nurse that he is having cravings for cocaine. In addition to acknowledging the discomfort, the nurse suggests that he exercise at the gym, where various exercise machines are available. The appropriateness of this decision is based on which of these understandings about cocaine addicts?
 - A. They are more comfortable alone.
 - B. They need to be kept mentally occupied.
 - C. They are highly motivated to improve their physique.
 - D. They need outlets for physical tension to reduce craving.

Correct response – D

4. A drug screen was administered to a patient who last used cannabis (marijuana) 48 hours ago. The results will most likely be positive for marijuana. A positive result will remain for
 - A. 7 hours.
 - B. 7 days.
 - C. several weeks.
 - D. several months.

Correct response – C

For a current list of references for the CARN and CARN-AP Examinations, please visit: <http://www.cnetnurse.com/addictions-nursing-certification/>

CARN

Certified Addictions Registered Nurse

Examination Application

Includes Pages 12 - 16

INSTRUCTIONS:

Complete ALL sections of this application. Documents and payment must be mailed together to: **ANCB Examination Processing, C/O C-NET, 35 Journal Square, Suite 901 Jersey City, NJ 07306**

Application Checklist:

All items must be returned together with certification fee

- Signed Application Form
- Data Form
- Verification Form (2000 hours of related practice)
- Verification of 30 Contact Hours in addiction nursing
- Copy of RN License showing expiration date
- A Copy of your current government issued photo ID

Be advised: Incomplete applications are subject to an Incomplete Application Fee.

SECTION 1: CANDIDATE INFORMATION

To avoid additional fees you must complete ALL spaces in this section

Be advised: We will enter your name as it appears on your supplied government issued photo ID. The line below is for application processing only.

NAME Mr. Ms. _____
Current Legal Last Name Maiden Legal First Name Middle Name

MAILING ADDRESS _____
Street Apt# City State Zip

LAST 4 DIGITS OF SOCIAL SECURITY NUMBER _____ E-MAIL _____
Your exam permit will be emailed to this email address

CELL/ HOME PHONE NUMBER _____ WORK NUMBER _____

SECTION 2: RN LICENSE

To avoid additional fees you must complete ALL spaces in this section

STATE: _____ PERMANENT NUMBER: _____

DATE OF ORIGINAL LICENSE: _____ EXPIRATION DATE: _____

SECTION 3: APPLICANT SIGNATURE

To avoid additional fees you must complete ALL spaces in this section

APPLICANT: PLEASE READ AND SIGN THE STATEMENT OF UNDERSTANDING BELOW:

Denial, Suspension, or Revocation of Certification. The occurrence of any of the following actions will result in the denial, suspension, or revocation of Addictions Nursing Certification: (1) falsification of the CARN application; (2) falsification of any material information requested by the ANCB; (3) any restrictions such as revocation, suspension, probation, or other sanctions of professional RN license by nursing authority; (4) misrepresentation of CARN status; (5) cheating on the CARN examination.

STATEMENT OF UNDERSTANDING

I hereby attest that I have read and understand the Addictions Nursing Certification Board's policy of Denial, Suspension, or revocation of Certification and that its terms shall be binding on all applicants for certification and all certified addictions nurses for the duration of their certification. I hereby apply for certification offered by the Addictions Nursing Certification Board (ANCB). I understand that certification depends upon successful completion of the specified requirements. I further understand that the information accrued in the certification process may be used for statistical purposes and for evaluation of the certification program. I further understand that the information from my certification records shall be held in confidence and shall not be used for any other purpose without my permission. To the best of my knowledge, the information contained in this application is true, complete, correct, and is made in good faith. I understand that the ANCB reserves the right to verify any or all information on this application.

Legal Signature

Date

SECTION 4: ADDITIONAL INFORMATION

INCOMPLETE STATUS

To be considered "complete," an application must be submitted without missing documentation or requested information (this includes the correct payment). Incomplete applications are subject to a non-refundable incomplete application fee. To avoid additional charges, be sure to submit all items on the checklist (top of page 12) together with the application and check the application for all applicable signatures, dates, and information before submitting it to C-NET.

CONTACT HOUR CERTIFICATES

You are required to list all thirty (30) contact hours of continuing education on the verification form supplied in this application. To reduce paper, please do not submit contact hour certificates. You should, however, be able to produce all contact hour certificates upon request, as random audits are routinely performed for compliance purposes.

APPLICATION PROCESSING TIME

Standard processing time for CARN applications is approximately four weeks from the time C-NET receives the application. If your application submission is incomplete, C-NET will notify you of your incomplete status by post. C-NET is not responsible for US Postal Service delays. Additionally, if the applicant has not received any communication from C-NET within four weeks of the application postmark date, the applicant is responsible for informing C-NET immediately at info@cnetnurse.com.

EXAMINATION PERMITS

Examination permits will be emailed only to qualifying candidates. The permit will carry a 90-day testing window. You may schedule a test anytime during the 90-day window, but scheduling options may decrease the longer you wait to book your exam. C-NET does not handle computer-based exam scheduling by phone. All scheduling will be handled by you directly through the provided online link.

IntNSA MEMBERSHIP

Members of IntNSA who are eligible for certification may apply at the reduced rate. Membership to IntNSA must be current through the date of the examination to qualify for the reduced price. Dues for IntNSA membership must be paid directly to IntNSA before submitting your application to C-NET. C-NET will check your membership status when processing your application. To avoid a penalty, check your IntNSA membership status before paying the reduced fee.

SECTION 5: PAYMENT Please enclose one of the following valid forms of payment. **Make checks payable to C-NET**

STOP! To avoid incurring a possible penalty fee, verify your membership status with IntNSA before checking the "Member" box below.

Member: \$250.00

Non-Member: \$300.00

Enclosed: Money Order/ Check Credit Card (Complete below)

APPLICANT NAME _____

CARD HOLDER NAME
(If different than above) _____

Visa or Master Card Only:

CARD NUMBER _____

EXP. DATE _____ HOME/CELL # _____

You must check ONE of the payment boxes above. If you are not currently a member of IntNSA or you do not check one of the boxes above, you will automatically be charged the "Non-Member" rate.

AUTHORIZATION

SIGNATURE: _____ DATE: _____

PLEASE NOTE: Your signature on this form acknowledges and authorizes the Center for Nursing Education and Testing (C-NET) to charge your credit card for a total of the amount indicated. Furthermore, you agree that by not checking a membership status box above, you will be charged the "non-member" rate. Written refund requests shall be accepted by C-NET either: a) up to four (4) weeks after the application postmark date (or date received), or b) before the date the examination permit is issued (whichever comes first). The written request must be submitted by the purchaser and must include the applicant's full name, the last four digits of the social security number, and the name of the exam being canceled or the request will not be considered. All refunds are issued minus the application processing fee and any other non-refundable fees indicated in the application brochure or websites (cnetnurse.com). Refund requests received after the deadline will not be considered, and any fund received after the deadline shall become non-refundable and non-transferable.

Please complete the following items to provide important research data to the Addictions Nursing Certification Board. The information will be handled anonymously and will be used only for research to assist in the assessment to test validity.

----- DATA FORM -----

Check your current position:

- Administrator
- Nurse Manager
- Supervisor
- Clinical Nurse Specialist
- Researcher
- Educator
- Staff Nurse
- Nurse Practitioner (NP)
- Other

Gender:

- Male
- Female
- Other
- Prefer not to answer

Ethnic Group:

- American Indian or Alaska Native
- Asian (Indian Subcontinent)
- Other Asia (Far East, South East Asia)
- Black or African American
- Native Hawaiian or Other Pacific Islander
- Hispanic/Latino
- White
- Other
- Prefer not to answer

Years of RN experience:

- 0-5 years
- 6-10 years
- 11-15 years
- 16-20 years
- 21-25 years
- 26-30 years
- 31-35 years
- 36-40 years
- 41-45 years
- 46-50 years
- 51+ years

Years of RN experience in addictions nursing:

- 0-5 years
- 6-10 years
- 11-15 years
- 16-20 years
- 21-25 years
- 26-30 years
- 31-35 years
- 36-40 years
- 41-45 years
- 46-50 years
- 51+ years

Highest Level of Education:

- Diploma in Nursing
- Associate's in Nursing
- Associate's - Other
- Bachelor's in Nursing
- Bachelor's - Other
- Master's in Nursing
- Master's - Other
- Doctorate in Nursing
- Doctorate - Other

Current Practice Setting:

- General Hospital
- Addictions Specialty Hospital/Unit
- Educational Institution
- Private Practice
- Free-Standing Facility
- Detoxification Unit
- Medication Management with Partial Agonist, Full Agonist and/or Antagonist Treatment
- Community Agency
- Other
- Currently Unemployed

Currently certified in any other specialty:

- No
- Yes

Years in your current position?

- Less than one year
- 1-3 Years
- 4-6 Years
- 7-10 Years
- More than 10 year

What shifts do you usually work?

- Days
- Evenings
- Nights
- Weekends

Primary client problems you see (at least 25% of working hours):

- Substance Use Treatment/Alcohol and Drug
- Dual Diagnosis
- Infectious Diseases
- Eating Disorders
- Gambling Disorder
- General Disorder
- Sexual Disorder
- Codependency/Family

Age group you mostly work with:

- Newborns
- Infants/Children
- Adolescents (age 12-20)
- Adults (age 21-64)
- Older Adults (age 65 and up)

Current professional membership?

- International Nurses Society on Addictions (IntNSA)
- State Nurses Association
- National League for Nursing
- Sigma Theta Tau International
- Other

How did you hear about this certification?

- Nursing Journal
- IntNSA Newsletter
- Colleague Marketing
- Marketing
- IntNSA Website
- Other Website
- Employer
- Other

This form is part of the application process for the Certified Addictions Registered Nurse (CARN) Certification Exam. Applicants are required to provide evidence of having a **minimum of 2000 hours (1 year)** of nursing experience related to addictions. As supervisor of the applicant submitting this form, please verify the number of experience hours they have accumulated (pertaining to addiction nursing) at your facility within the **last three (3) years**. **IMPORTANT:** In order for this application to be processed, you must complete **all sections** below before returning this form to the applicant.

----- VERIFICATION FORM FOR: CARN -----
 All sections below must be completed by supervisor

PART 1		APPLICANT NAME
I AM COMPLETEING THIS VERIFICATION FOR:		

Print first and last name of applicant applying for the CARN		
PART 2		EXPERIENCE
COMPLETE ALL BLANK FIELDS.		Check Here
The applicant's dates of experience were from:		<input type="checkbox"/>
START DATE:	END DATE:	If Currently Employed
Month____ Year _____	Month____ Year _____	
Averaging _____ hours (per week) at this facility in addictions nursing experience .		
EXPERIENCE HOURS WERE IN THE FOLLOWING CAPACITY (Check all that may apply):		
<input type="checkbox"/> Staff Nurse	<input type="checkbox"/> Consultation	
<input type="checkbox"/> Administrative	<input type="checkbox"/> Teaching	
<input type="checkbox"/> Counseling	<input type="checkbox"/> Research	
PART 3		EXPERIENCE DESCRIPTION
Use this section if further explanation of the candidate's experience is required.		

PART 4		SUPERVISOR INFORMATION
NAME: _____		
Print Name		
Title: _____		
Credentials (if any) _____		
Phone _____		
Email _____		
PART 5		FACILITY/SITE

Practice Setting/Institution Name		

City		ST
PART 5		SUPERVISOR SIGNATURE
<i>I attest that the information provided on this page is, to the best of my knowledge, accurate:</i>		
Signature: _____		
Date _____		

Applicants are required to provide evidence of having a minimum of **30 hours** of continuing education. These hours must be tallied ON THIS FORM and must be related to addictions nursing. Actual continuing education certificates are not required but must be made available upon request. These educational units must have occurred within the **last three (3) years**. The completed form attesting to 30 hours of continuing education in addictions nursing must be returned with the certification application. If necessary, please use additional copies of this form.

----- VERIFICATION OF 30 CONTACT HOURS FOR: CARN -----

To avoid addition fees you must complete ALL spaces in this section

1) Sponsor (Please include provider number if applicable)	2) Dates of Program	3) Type of Program	4) Title of Program	5) Explain program applicability to addictions nursing practice	6) Sponsor Total Number of contact hours (points)

TOTAL